

ALWAYS

call
Diggers Hotline first!

**DIAL 811
OR
1-800-242-8511**



**Building Inspection Division
300 East Main Street
Sun Prairie, WI 53590**

**Phone: (608) 825-1184
Email:
buildinginspection@cityofsunprairie.com**

Hours: Mon-Fri 8:00 to 4:30

**For form downloads, visit:
www.cityofsunprairie.com**

WEB RESOURCES



Below is a list of
websites for
local and state references.

City of Sun Prairie
www.cityofsunprairie.com

Building Inspection Email:
buildinginspection@cityofsunprairie.com

Wisconsin State Legislature
www.legis.state.wi.us/index.html

WI Administrative Code & Register
www.legis.state.wi.us/reb/code/index.html

Safety and Buildings Home Page
www.dsps.wi.gov/pages/home.aspx

National Fire Protection Association
www.nfpa.org



**What You Need to
Know About
Installing...**

FENCES

DECKS

POOLS

BOATS

FIRST STEP: APPLY FOR A PERMIT

Anytime you install a fence, deck or swimming pool, you must first obtain a building permit.

To obtain a permit, you need to submit the following to the Building Inspection Division:

- ♦ ***A completed building permit application.***
- ♦ ***A site plan showing your lot, location of building on the lot and the proposed project.***
- ♦ ***Electrical work (for pool installation).***
- ♦ ***Subdivision approval may also be required. Contact your subdivision representative to get approval before you begin outdoor construction.***

What you need to know about Fences:

- The decorative or finished side must face outward.
- Supporting members, braces and/or posts, must be on the inside.
- Acceptable materials include: wood, stone, brick, wrought iron, chain link and wire mesh. NOTE: Chain link or wire is not permitted for front or street yard fences.
- Barbed wire, razor wire, electric wire or similar materials are not permitted.
- Fences may be located on the rear or side property lines, but no closer than 2 1/2 ft. to the front or street yard property lines (right-of-way).
- The maximum height is 6 ft. for rear and side yard fencing and 4 ft. for front or street yard fencing.

What you need to know about Decks:

- Decks must be constructed of treated wood or wood that is naturally durable or decay resistant, like cedar or redwood. Plastic and vinyl products are also acceptable, provided they carry the State of Wisconsin's Material Approval.
- No matter what the building material, decks must be able to withstand a load of 40 lbs. per square foot.
- Footings are required and must extend below the frost line, which is at 48" below grade.
- Guardrails are required for decks above 2 ft. high and must be at least 36" above the surface of the deck floor. Intermediate rails must be spaced so you cannot pass a 4" object between them. Handrails are also required if you have three or more steps from the deck.
- Decks up to 3 ft. high may extend to within 8 ft. of the rear property line.
- Decks over 3 ft. high may not be closer than 24 ft. to the rear property line. Side yard setbacks can vary, so please call with questions.
- If your plans include the installation of a roof over the deck, the distances to the property line are greater.



What you need to know about Residential Pools:



General Requirements:

- Pools must be located at least 5' from the rear or side property line and must not occupy more than 30% of the rear yard area. *
- Pools must be enclosed by a fence, not less than 4' high. The fence must be at least 3' from the walls of the pool and all gates must be self-closing and latching. *
- A fence may be omitted when above ground pools have a raised deck with an attached railing around the entire perimeter of the pool or where the side walls of the pools are extended by a fence 6' above grade. *
- Pools must be located at least 10' horizontally from any power lines.
- * Pools that are less than 30" deep and that are easily taken apart and put back together are not required to comply with this item.
- Pool shall be drained to curb no sooner than 72 hours after adding chemicals. Draining the pool shall not cause a nuisance to adjacent properties.

Electrical Requirements:

- All receptacles within 20' of pool wall shall be GFCI protected.
- Receptacles shall not be located less than 6' from the pool wall.
- All electrical equipment and power cords serving the pool shall be GFCI protected.
- Circuits shall have equipment grounding conductor ran with power conductors.
- Permanently installed pools shall have at least one general-purpose receptacle between 6' and 20' of the pool wall.
- All electrical installations and equipment shall comply with current electrical codes.