



**Recovery Plan Performance Report
American Rescue Plan Act (ARPA)
State and Local Fiscal Recovery Funds**

2023 Annual Report

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General Overview

Background

The American Rescue Plan Act (ARPA) was signed into law on March 11, 2021 and provided \$350 billion to eligible state, local, territorial, and Tribal governments to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. The City of Sun Prairie has been allocated \$3.6 million in direct ARPA assistance. ARPA funds may be used to:

- Support the public health response to COVID-19.
- Respond to the negative economic impacts of COVID-19.
- Serve the hardest hit communities by addressing systemic public health and economic challenges.
- Investment in infrastructure (water, sewer, and broadband).

The City of Sun Prairie's goal is to use the funds to enable our organization and community to respond to the COVID-19 public health emergency and its negative impacts, enhance city infrastructure, provide assistance to the hardest hit in our community by the pandemic, and set the stage for a strong and equitable recovery. All ARPA funds must be obligated by December 31, 2024 and expended by December 31, 2026.

Uses of Funds

The City Council of the City of Sun Prairie approved distribution of ARPA funds in two rounds. The first round of fund expenditures was approved in July 2021 in the amount of \$1.8 million. Projects approved in the first round were primarily focused on the immediate needs in response to the pandemic. The second round of funds (\$1.8 million) were distributed in summer 2022. For the second round of funding, approximately \$1 million was made available to eligible organizations through the Community Investment Notice of Funding Opportunity (NOFO) process. The remaining \$800,000 of funding was allocated to city departments to accomplish community priority areas within the allowable funding categories of ARPA. Additional detail regarding each individual project can be found in the Project Inventory, beginning on page 9.

Community Investment Program

The City of Sun Prairie's Community Investment Notice of Funding Opportunity (NOFO) was developed in response to the economic crisis facing our community due to the ongoing effects of the COVID-19 pandemic. Additionally, the impact of the pandemic revealed socio-economic disparities in low-income and minority populations resulting in those communities suffering a greater negative impact from COVID-19.

The objectives of the NOFO are to support the city's priority areas, which include:

- Supporting the urgent COVID-19 response efforts to continue decreased spread of the virus and bring the pandemic under control.
- Supporting the immediate economic stabilization for households and businesses.
- Addressing the systemic public health and economic challenges that have contributed to the inequal impact of the pandemic.

The NOFO was approved by the Council on Tuesday, March 15, 2022, and was open to nonprofit organizations, faith-based organizations, and for-profit organizations that have a physical location(s) and operate within city limits. Eligible projects under this funding opportunity were programs that responded

to the public health and economic impacts of COVID-19, which could include assistance to households, small businesses, non-profits, and providing aid to impacted industries. From the \$1 million allotted for external funding, the maximum grant award amount that could be requested is \$150,000 per organization, or project with a minimum award of \$5,000. Organizations could also partner together to submit a single proposal.

In total, the city received 16 requests for funding from outside organizations which totaled \$1,659,265. On June 14, 2022, the City Council approved a resolution allocating \$1,100,500 of funding using American Rescue Plan Act (ARPA) to fund 14 organizations through the NOFO. The funding was allocated as followed:

Organization	Amount
Shelter from the Storm Ministries	\$150,000
Boys & Girls Club of Dane County	\$145,741
YMCA of Dane County	\$128,390
Sunshine Place	\$123,818
The Faith Place Church	\$100,500
Colonial Club	\$100,000
Sun Prairie Wellness Coalition	\$96,837
Friends of the Sun Prairie Media Center	\$78,000
Explore Children's Museum	\$64,214
Sun Prairie Library Foundation	\$30,000
Firemen's Park	\$30,000
Sun Prairie Historical Restoration, Inc.	\$25,000
SPARC Location Action Fund	\$15,000
Sun Prairie Parks Friends Inc.	\$13,000

City of Sun Prairie Internal Projects

The Common Council of the City of Sun Prairie approved distribution of ARPA funds to internal city projects in two rounds.

First Round Internal Funding

On July 20, 2021, the Council approved a resolution funding the below projects using the first round of American Rescue Act funding:

- Enhancements to city infrastructure including the installation of air filters at the following facilities: Library, City Hall, Westside Community Building, and the Colonial Club totaling \$202,000.
- Earmarked \$500,000 of funding for the rehabilitation of the Wetmore Park shelter.
- \$75,000 of funding for the external portion of the city's Equity Audit.
- Funding for grant administration assistance to ensure compliance with the various federal regulations and reporting requirements and assist with the NOFO (estimated to be a total of \$350,000).
- \$350,000 in funding for a Social Worker to address community needs specific to mental health issues and aid officers with crisis intervention.

Additionally in 2021, the City Council approved two requests from outside local organizations who requested assistance from the city due to the impact of COVID-19. The Council approved providing Sun Prairie Community Schools with \$155,000 of funding to establish a site-based food pantry and site-based adult learning centers. Prairie Music and Arts was awarded \$150,000 in November 2021 to assist with operational costs so that the organization may continue to provide equal access to arts programming.

In total, the Council has committed a total of \$1.782 million of its awarded \$3.6 million under the ARPA funding.

Second Round Internal Funding

The City Council approved an internal process for departments to submit funding requests and allocated \$800,000 of ARPA funding for projects. Departments were encouraged to think creatively and strategically about ways to use this funding to accomplish needs identified during the city's community input process. A total of 25 requests for funding were received from departments which amounted to a total of \$2,527,400. On June 14, 2022, City Council approved the allocation of the \$800,000 to fund twelve internal projects. The funding was allocated as followed:

Project Name	Department	Funding Allocation
Public Safety Radio Replacement	Fire and PD	\$131,500
Thriving Sun Prairie	PRF	\$111,500
Housing and Equitable Development Planner	Comm. Development	\$110,000
City Zoning Code Update	Comm. Development	\$95,000
Equity Audit Findings Implementation	Administration	\$90,000
Childcare Supply Building Grant	PRF	\$75,000
Police Department Mobile Surveillance Cameras	Police	\$72,000
City Branding Study Implementation (one-time expenses)	Administration	\$50,000
Sun Prairie Employee Development Program	Admin. Services	\$20,000
Informational Kiosks for Public Buildings	Administration	\$15,000
Brightly: Asset and Energy Management – Building Software	Administration	\$15,000
Council Strategic Planning	Administration	\$15,000

Use of Funds by Expenditure Category

The State and Local Fiscal Recovery Funds (SLFRF) provides for six funding categories in which ARPA recovery funds are eligible to be expended under. The categories include: (1) public health; (2) negative economic impacts; (3) public health – negative economic impact: public sector capacity; (4) premium pay; (5) water, sewer, and broadband infrastructure; and (6) revenue replacement.

The City of Sun Prairie does not have any approved expenditures that fall under the expense categories of premium pay and water, sewer, and broadband infrastructure. Additionally, the City has engaged with an outside consultant to assist the city with administration of ARPA funds. This expense is allowable

under the regulation of the State and Local Fiscal Recovery Funds program. After a competitive request for proposal process, the city has partnered with Booth Management Consulting for these services with an estimated total expenditure of \$350,000 for the contract through December 31, 2026.

Public Health (EC1)

The City of Sun Prairie understands that the COVID-19 pandemic has had a widespread impact on our community. Under the U.S. Department of Treasury rules, ARPA funds expended in the public health category are intended to fight the COVID-19 pandemic as well as addressing the other ways that the pandemic has impact public health. The programs and projects funded under EC1 are outlined below.

Project Name	Funded Organization	Awarded Amount
Police Department Coordinated Response Specialist (Social Worker)	City of Sun Prairie	\$350,000
Public Safety Radio Replacement	City of Sun Prairie	\$131,500
Thriving Sun Prairie	City of Sun Prairie	\$111, 500
Breaking the Silence, Building Mental Wellness	Sun Prairie Wellness Coalition	\$96,837
Stressbusting in the 21 st Century	Friends of the Sun Prairie Media Center	\$78,000

Negative Economic Impacts (EC2)

The City of Sun Prairie knows the pandemic caused severe economic damage to our local economy and residents. Projects and programs funded under EC2 are designed to continue our work to build a robust, resilient, and equitable economy. While the pandemic impacted all residents, we recognize that its most severe impact fell on low-income and underserved communities. The programs and projects funded under EC2 are outlined below.

Project Name	Funded Organization	Awarded Amount
Site-based Food Pantry & Adult Learning Centers	Sun Prairie Community Schools	\$155,000
Operations support	Prairie Music & Arts	\$150,000
Housing support for homeless children and single mothers	Shelter From the Storms Ministries, Inc.	\$150,000
Support expansion of pre-K and childcare programming	Boys & Girls Club of Dane County	\$145,741
Summer Camp Childcare Scholarships	YMCA of Dane County	\$128,390
Housing Navigator Services	Sunshine Place	\$123,818
Housing and Equitable Development Planner	City of Sun Prairie	\$110,000
Keys to Elevation Financial Literacy Program Support	The Faith Place Church, Inc.	\$100,500
Energy Efficiency upgrades to facility support	Colonial Club	\$100,000
Childcare Supply Building Grant	City of Sun Prairie	\$75,000

Operations support – salary, building maintenance and rent	Explore Children’s Museum	\$64,214
Repairs to Park Infrastructure	Fireman’s Dream Park	\$30,000
Capital Campaign Support	Sun Prairie Library Foundation	\$30,000
Enhancements Crosse House and non-profit operations support	SP Historical Society, Inc.	\$25,000
SmartSnack Program Support	SPARC Local Action Fund	\$15,000
Non-profit operations support – equipment and tool purchase	Sun Prairie Parks Friends, Inc.	\$13,000

Public Health – Negative Economic Impact: Public Sector Capacity (EC3)

The COVID-19 pandemic impacted the way in which we operate and provide services to our residents on a day-to-day basis. Projects and programs funded under EC3 are intended to restore and bolster public sector capacity, which supports our ability to deliver critical services. The programs and projects funded under EC3 are outlined below.

Project Name	Funded Organization	Awarded Amount
City Building Air Filtration System upgrades	City of Sun Prairie	\$133,000
City Zoning Code Update	City of Sun Prairie	\$95,000
Equity Audit Findings Implementation	City of Sun Prairie	\$90,000
Equity Audit Study	City of Sun Prairie	\$75,000
Police Department Mobile Surveillance Cameras	City of Sun Prairie	\$72,000
City Hall Front Counter Remodel	City of Sun Prairie	\$69,000
City Branding Study Implementation	City of Sun Prairie	\$50,000
Sun Prairie Employee Development Program	City of Sun Prairie	\$20,000
Informational Kiosks for Public Buildings	City of Sun Prairie	\$15,000
Brightly: Asset and Energy Management Building Software	City of Sun Prairie	\$15,000
Council Strategic Planning	City of Sun Prairie	\$15,000

Revenue Replacement (EC6)

The State and Local Fiscal Recovery Funds provide for needed fiscal relief for the City for the revenue loss due to the onset of the COVID-19 public health emergency. The funding may be used to pay for government services, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services. The project funded under EC6 is outlined below.

Project Name	Funded Organization	Awarded Amount
Wetmore Park Shelter Rehabilitation	City of Sun Prairie	\$500,000

Community Engagement

In 2019, a coalition of service providers came together to form the SunRISE Collaborative and conducted a Community Needs Survey to discuss how they could work together to meet the needs of the community. The survey was distributed online, promoted on social media and paper copies were available in person at several community locations and events. The top five community needs from the survey results were: 1) Affordable Housing, 2) Crime and Neighborhood Safety, 3) Mental Health Care Services, 4) Quality of Public Schools and 5) Affordable, Accessible Public Transportation. Further research showed that priority issues for specific groups differed than the overall top 5. For example, respondents who identified as over 65 identified their top three needs as: 1) Affordable Housing, 2) Affordable, accessible Public Transportation and 3) Emergency funding for basic human needs. In late 2021, the SunRISE Collaborative surveyed community service providers to gauge the most needed services for those being served. The most urgent and unmet needs reported were:

- Safe and Affordable Housing
- Transportation
- Childcare

The survey also asked what needs service providers feel they and other agencies are struggling with and unable to address:

- Rising cost in housing (rent and utilities)
- Childcare
- Mental Health

A community survey was available during the month of February 2022 for residents to complete. The survey asked respondents to rank the priority areas of the city, their top five priorities from a list of eligible activities for ARPA Funding and answer some open-ended questions on ARPA and the impact of COVID-19. 296 respondents completed the survey, and all four aldermanic districts are well represented in the survey. From the list of ARPA-eligible activities listed, the top five were:

1. Mental Health
2. Youth Programs and Services
3. Food Security
4. Childcare
5. Direct assistance to small businesses and non-profits

It is worth mentioning that should Housing Assistance and Affordable Housing be combined; it would be the second-highest activity.

The 2022 survey asked respondents to share how they would like to see city ARPA funds invested. In reviewing the responses, several areas of investment were referenced:

- Mental health services and resources that are free and accessible for all.
- Direct assistance to businesses and residents for economic stabilization, including but not limited to property tax credits, direct payments, payments for utilities/food/housing costs.
- Affordable housing for renters and homeowners.
- Investments in community non-profits and programs that provide direct assistance to residents, particularly those that have been most impacted by the pandemic.
- Affordable and flexible childcare services and more programming for youth and teenagers.
- Infrastructure improvements, including sustainability initiatives, investments in parks, green

- spaces, roads, retention ponds and multi-use paths.
- Violence prevention efforts to reduce crime and provide support for first responders.
- Pandemic response efforts including testing, food security and job training for those returning to the workforce.
- Improved public transportation and access to healthcare (including low or no cost care).

The City of Sun Prairie values the input of its residents and community members on how ARPA funds should be invested to ensure alignment with local priorities. City departments and Community Investment NOFO applicants were encouraged to consider the community background and priorities expressed by the survey when proposing projects.

Project Inventory and Status Report

The following pages provide detailed information on the status of each project funded by ARPA monies. Each project is categorized under the appropriate funding categories in which ARPA recovery funds are eligible to be expended under. The categories include: (1) public health; (2) negative economic impacts; (3) public health – negative economic impact: public sector capacity; (4) premium pay; (5) water, sewer, and broadband infrastructure; and (6) revenue replacement.

The City of Sun Prairie does not have any approved expenditures that fall under the expense categories of premium pay and water, sewer, and broadband infrastructure. Additionally, the City has engaged with an outside consultant to assist the city with administration of ARPA funds. This expense is allowable under the regulation of the State and Local Fiscal Recovery Funds program. After a competitive request for proposal process, the city has partnered with Booth Management Consulting for these services with an estimated total expenditure of \$350,000 for the contract through December 31, 2026.

Each project is assigned a “Project Status” as of 9/30/2023. Below is a summary of each project status:

- *Not started* – these are projects which funding has been committed to the project, but the project has yet to start or report expenditures.
- *In progress* - these are projects which funding has been committed to the project and the project has begun but is not yet complete.
- *Complete* – these are projects which funding has been committed to the project, the project has been completed and any remaining funding reported is available to be recommitted to a new project.

Public Health (EC1) Projects

Project	Thriving Sun Prairie
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$111,500
Expenditure Category	1: Public Health; Behavioral Health 1.12: Mental Health Services
Project Overview	
Thriving Sun Prairie is a community outreach program that coordinates various outreach efforts to provide residents with support, resources, and systems navigation services. The program builds off the foundation of the Sun Prairie Neighborhood Navigators. The program has an overarching goal of making Sun Prairie a place where all can thrive. The Thriving Sun Prairie program merges the Neighborhood Navigators program with key City Departments conducting outreach efforts and community partners to provide a holistic, joint-effort approach to supporting the health and wellbeing of the Sun Prairie community. The specific program objectives are to: (1) increase community outreach, (2) increase community engagement, and (3) minimize inequities as it relates to social determinants of health. Thriving Sun Prairie will achieve its objectives by assembling a cross-functional team of individuals that assess needs, deliver services, navigate systems, build relationships, and walk alongside our most vulnerable populations in their times of greatest need. The Thriving Sun Prairie team will also develop a consortium of local service providers that meet regularly to discuss the social determinants of health trends within the Sun Prairie community, serve as a network to provide services and positive outcomes for specific cases, and rally around our most vulnerable populations to ensure that they have the resources and support needed to thrive in Sun Prairie. The Thriving Sun Prairie team will be comprised of several roles, each playing a critical role for the success of the program, yet each with its own specific area of focus and specialty. These positions will be: (1) a Program Manager, (2) a Community Health Worker, and (3) a team of community outreach workers (Neighborhood Navigators).	
Performance Report	
Awarded Amount	\$111,500
Cumulative Expenditures	\$23,595
Remaining Funding	\$87,905
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Public Safety Radio Replacement
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$131,500
Expenditure Category	1: Public Health; Other 1.14: Other Public Health Services
Project Overview	
This project is the replacement of the existing analog backup radio system serving all three public safety departments of the city. The present analog radio system which Sun Prairie Fire uses for their primary channel and Sun Prairie Police uses for their backup channel needs replacement. This channel is valued by Fire and EMS as the analog nature allows the signal to penetrate buildings and basements and is dedicated purely to our city. The Police Department values this channel as a backup during outages of the primary channels on DaneCom. The current analog equipment is at its end of life and is no longer supported by the manufacturers. Additionally, it utilizes copper dedicated Frontier phone lines which have a considerable monthly cost. At present, that cost runs around \$800/month and would be eliminated entirely with the new system. This system is a standalone radio system, providing strong resiliency. During COVID surges, repairs, maintenance, updates, and upgrades to the DaneCom system have been pushed back repeatedly. In some cases, this was due to restricted operations at manufacturer and installer companies. In other situations, this was due to the risks of outside technicians entering facilities. The current reduction in the workforce has also made it harder for radio providers to fill their vacancies. From a security perspective, this new system is not internet connected and will be safe from cyber-attacks without regular updates that the DaneCom system requires.	
Performance Report	
Awarded Amount	\$131,500
Cumulative Expenditures	\$131,500
Remaining Funding	\$0
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Coordinated Response Specialist (Police Department)
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$350,000
Expenditure Category	1: Public Health; Behavioral Health 1.12: Mental Health Services
Project Overview	
The Coordinated Response Specialist position is filled by a licensed Social Worker who focuses on assisting law enforcement in addressing community needs specific to mental health issues. Specifically, the position is responsible for aiding officers with crisis intervention, emergency medical detentions, and referring individuals in need to appropriate resources throughout the community. The Coordinated Response Specialist co-responds with police department personnel to active crisis/mental health calls. Additionally, the position provides training within the community on various mental health-related topics, carries a caseload to assist mental health consumers in getting connected to appropriate services, and supports the internal mental wellness of Sun Prairie Police Department staff. The position also collaborates and works with other agencies within Sun Prairie and Dane County to enhance knowledge of available services and resources to Sun Prairie residents.	
Performance Report	
Awarded Amount	\$350,000
Cumulative Expenditures	\$236,797
Remaining Funding	\$113,203
Project Status	Complete
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Stressbusting in the 21 st Century
Awarded Organization	Friends of the Sun Prairie Media Center
Approved Allocation Amount	\$78,000
Expenditure Category	1: Public Health; Behavioral Health 1.12: Mental Health Services
Project Overview	
The Friends of the Sun Prairie Media Center is 501(c)3 non-profit organization whose purpose is to provide (1) financial support for SPMC and its entities, including but not limited to KSUN, KIDS-4, and 103.5 FM The Sun Community Radio, KSUN, 103.5 FM, and The Sun Community Radio; (2) research, plan, and promote potential funding efforts to benefit SPMC; (3) function as an advocacy group for SPMC; and (4) create and maintain public interest in SPMC through programming. The Friends of Sun Prairie Media Center (FSPMC) proposes to produce a series to increase individual, family, and community awareness of mental health issues and managing the realities of our lives in the 21st century by developing some more useful stress management strategies. Stressbusting in the 21st Century will produce segments (in English with closed-captioning, Spanish, and Hmong) with the goal of promoting awareness through education offering tangible information to achieve mental wellness by effectively managing stress and to tackle the reality that the ways communities have coped with stress in the past might no longer be effective. FSPMC will explore lessons learned from the field of neurobiology research, specifically the Adverse Childhood Experiences (ACE) study, intergenerational trauma, and toxic stress. Participants will have an opportunity to deliberate the implications this reality has for our children, our families, our community, and ourselves. This includes behavior and learning ability and overall health and well-being across the lifespan. With this information, participants will have more tools to expand awareness of personal, professional, and societal stressors and can then more effectively develop some strategies for self-care. This process will also give participants the tools and energy to strengthen supportive, healing, and nurturing environments for our children and families, our faith communities, in the places where we work, live, and play.	
Performance Report	
Awarded Amount	\$78,000
Cumulative Expenditures	\$0
Remaining Funding	\$78,000
Project Status	Not Started
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Breaking the Silence, Building Mental Wellness
Awarded Organization	Sun Prairie Wellness Coalition
Approved Allocation Amount	\$96,837
Expenditure Category	1: Public Health; Behavioral Health 1.12: Mental Health Services
Project Overview	
The Sun Prairie Wellness Coalition (SPWC) is an emerging coalition in the Sun Prairie community, formed in late 2021, working to address the overall wellness of our community across all ages and stages of life. The goal of the SPWC is to improve the health and well-being of everyone who lives, works, and plays in Sun Prairie. This goal is achieved by facilitating and supporting community action to address physical, social, mental, and emotional health through a lens of equity and inclusion. This coalition brings together community partners, community stakeholders, community members, and youth to assess and address barriers and opportunities – lifting community voice and lived-experiences – in order to encourage and support a life of wellness for all Sun Prairie residents. Breaking the Silence, Building Mental Wellness is an evidence-based, community-wide mental wellness initiative. This project is designed to provide accessible and inclusive mental health education and awareness, increase community access to mental health information and resources, increase prevention efforts, increase understanding of community experience and need related to mental health concerns – specifically among those most impacted by health inequities - and to reduce stigma associated with mental health. Mental health concerns have been exacerbated by the COVID-19 pandemic and our Sun Prairie community has identified addressing mental health as the top priority, a priority that will be addressed by this proposed project. The project will include a combination of community outreach and youth engagement activities to accomplish its stated goals. Breaking the Silence, Building Mental Wellness directly addresses mental health as a systemic public health challenge, which has disproportionately impacted populations within our community, while also bringing action to the top two community-determined priority need areas: Mental Health and Youth Programs & Services. This project creates space to change the narrative around mental health in an approachable and community-centered way, putting mental wellness within reach of all Sun Prairie residents.	
Performance Report	
Awarded Amount	\$96,837
Cumulative Expenditures	\$28,408
Remaining Funding	\$68,429
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Negative Economic Impact (EC2) Projects

Project	Housing and Equitable Development Planner
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$110,000
Expenditure Category	2: Negative Economic Impact 2.18: Housing Support: Other Housing Assistance
Project Overview	
The Housing and Equitable Development Coordinator (Planner) performs professional city planning, project management and policy analysis focused on expanding housing opportunities in pursuit of social and economic equity. Utilizing ARPA funds allows the City to increase its capacity to be proactive in addressing housing and racial equity challenges exacerbated by COVID-19. The COVID-19 emergency underlined the existing public health, economic, and racial equity crisis resulting from challenges expressed through housing. The city has grown an incredible 76.6% since 2000, and the County has grown approximately 32% during that time. This growth has amplified existing challenges and national trends/constraints contributing to housing supply and affordability challenges. The United Way ALICE report indicated that, in 2018, 31% of Sun Prairie households (13,424), are employed yet living below basic cost of living, including housing, childcare, food, transportation, and health care. The cost of housing, as indicated in national research as well as the Sun Prairie Housing Study and Dane County Housing Assessment, is a principal impediment to affordable living, public health outcomes, and achieving equity. The position increases internal capacity, collaboration, and proactive activities to advance housing and equitable development values and objectives as described in several adopted City plans and also staffs the City's Housing Committee.	
Performance Report	
Awarded Amount	\$110,000
Cumulative Expenditures	\$110,000
Remaining Funding	\$0
Project Status	Complete
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Childcare Supply Building Grant
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$75,000
Expenditure Category	2: Negative Economic Impact 2.11: Healthy Childhood Environments: Child Care
Project Overview	
In April 2022, the city applied for and was successfully awarded a DreamUp! grant through the Wisconsin Department of Children and Families. This grant is focused on childcare supply-building and provides recipients with professional consulting services to develop a strategic childcare supply-building plan. Upon completion of the plan, recipients are then awarded \$75,000 to use as seed money to implement their strategic plan. ARPA funding is being used as a match to increase the amount of implementation funding to \$150,000. In August 2023, the city launched the Childcare Supply-Building Grant (CSBG) program utilizing \$75,000 of ARPA funding. The grant is a revolving grant initiative aimed at bolstering the availability and quality of childcare slots within the Sun Prairie community. The CSBG program has been strategically crafted to provide robust support to our local childcare providers. The CSBG program provides current and future eligible childcare providers with the opportunity to secure financial assistance for projects that will enhance their services and facilities. With a total budget of \$75,000, grants will be awarded on a limited basis, covering up to 100% of project expenses, with a maximum grant amount of \$10,000. The CSBG program seeks to add or retain childcare slots in Sun Prairie, as an effort to ensure that the community's childcare supply can keep up with its increasing need for more slots.	
Performance Report	
Awarded Amount	\$75,000
Cumulative Expenditures	\$75,000
Remaining Funding	\$0
Project Status	Complete
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Housing Navigator Services
Awarded Organization	Sunshine Place
Approved Allocation Amount	\$75,000
Expenditure Category	2: Negative Economic Impact 2.2: Household Assistance: Rent, Mortgage, and Utility Aid
Project Overview	
Sunshine Place is a 501(c)3 non-profit organization that cultivates community connections to spread rays of hope for individuals, families, and children in need. The organization, along with key community partners, provide food, clothing, beds, and other vital social services with respect and dignity from its three buildings on the corner of Main Street and Rickel Road in Sun Prairie. Sunshine Place was awarded ARPA funds to support the expansion of its programming to include housing navigation services dedicated to Sun Prairie. More specifically, funds support staff to assist individuals and families with connection to emergency shelter and in securing and/or maintaining stable housing. Funds will partially support staff time of a new full-time Housing Navigation Specialist, as well as limited staff time for program oversight by the Executive Director. Some activities of this project include the following: • Assist clients in finding, obtaining, and keeping safe affordable housing through direct housing counseling, assistance, and advocacy. • Provide guidance to households who need assistance with the housing application process and assist those eligible for Section 8 vouchers to maintain qualifications. • Manage intake and documentation for households in need of financial assistance through Rays of Hope Emergency Assistance Program. • Develop relationships with local landlords and advocate preserving housing and preventing evictions for clients. • Collaborate with service providers, staff, and other stakeholders in Sun Prairie related to preventing and ending homelessness and increasing access to affordable housing. • Work with stakeholders to develop a community asset map and list of housing resources. • Maintain accurate documentation and collect data on community needs for assistance.	
Performance Report	
Awarded Amount	\$123,818
Cumulative Expenditures	\$67,005
Remaining Funding	\$56,813
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: • Brief description of structure and objectives of assistance program(s), including public health or negative economic impact • Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: • Number of people or households receiving eviction prevention services (including legal representation)

Project	Summer Camp Childcare Scholarships
Awarded Organization	YMCA of Dane County
Approved Allocation Amount	\$128,390
Expenditure Category	2: Negative Economic Impact 2.11: Healthy Childhood Environments: Child Care
Project Overview	
The YMCA of Dane County is a 501(c)3 non-profit organization dedicated to strengthening the community with a focus on developing the potential of youth, improving individual health and well-being, and giving back to and supporting communities. The YMCA of Dane County was awarded ARPA funds to help offset costs as a result of the urgent need of summer childcare for those most affected by the COVID-19 pandemic. The funds will provide full scholarships for all day Summer Camp programming for children of families that have been disproportionately impacted by COVID-19 and includes children who attend schools (or reside in) the city's Qualified Census Tract 115.05. Today, as our communities are emerging from the COVID-19 pandemic, we are seeing a drastic increase in caregivers/parents who want to and are available to work, but cannot find or afford consistent, quality childcare. With school back to in-person learning, it is the summer months that compound this residual COVID-19 stressor for many low-income families. We know that, because of the cost, many Sun Prairie low-income families are forced to choose between retaining/seeking employment or caring for their children in the summer months. The YMCA Summer Camp located in Sun Prairie is licensed by the State of Wisconsin. The Summer Camp program encourages kids to socialize, relax, be themselves, and have fun. The Camp also makes sure each child receives nutritious meals and snacks daily. For some campers, because school is out for the summer, this is their only nutritious meal of the day. All kids get the opportunity to try a new activity, discover hidden talents, beat summer learning loss, and make lifelong memories. The combination of trained staff, age-appropriate activities, team building, games, crafts, and lots of outdoor time deliver an unforgettable experience that no child should be denied.	
Performance Report	
Awarded Amount	\$128,390
Cumulative Expenditures	\$79,235
Remaining Funding	\$49,155
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	SmartSnack Program Support
Awarded Organization	SPARC Local Action Fund
Approved Allocation Amount	\$15,000
Expenditure Category	2: Negative Economic Impact 2.1: Household Assistance: Food Programs
Project Overview	
The Sun Prairie Action Resource Coalition (SPARC) Local Action Fund is a 501(c)3 non-profit organization dedicated to raising funds to provide snacks for students in the Sun Prairie Area School District. When it came to the organization's attention that teachers were buying snacks and lunches for students, a survey was sent to all teachers and learned that, on average, teachers were spending \$25 each month to buy food for students. It was apparent that more and more students were food insecure during the school day as their nutritional needs were not being met at home. The fact that children are not able to learn well on an empty stomach made SPARC's work imperative. SPARC devised a program to help with food insecurity and presented it to the school board. The school board approved the plan and SnackSmart was born. SRAPC typically distributes nutritional snack bars, cheese sticks, yogurt, and peanut butter sandwiches monthly. Snacks are stored with each school's social worker. Snacks are available for teachers to keep in their classroom to distribute as the need arises. Students may also go directly to the social worker for a snack throughout the day. ARPA funding further supports the financial needs of this program as it has experienced an increased demand when students returned to in-person instruction.	
Performance Report	
Awarded Amount	\$15,000
Cumulative Expenditures	\$9,398
Remaining Funding	\$5,602
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - Number of people participating in programs

Project	Housing Support for Homeless Children and Single Mothers
Awarded Organization	Shelter from the Storm, Inc.
Approved Allocation Amount	\$150,000
Expenditure Category	2: Negative Economic Impact 2.16: Long-term Housing Security: Services for Unhoused Persons
Project Overview	
Shelter from the Storm, Inc. (SFTSM) is a 501(c)3 non-profit organization located within Sun Prairie that provides services to homeless children and single mothers whose incomes are below the Federal Poverty level. SFTSM was created in 2014 and began work to secure a building and a team to meet the needs of homeless children in our community. In summer of 2017, the organization opened their building in Sun Prairie and began to take in families with a team of four paid full-time staff and a host of volunteers. The need was significant, but SFTSM has been able to develop a team of staff and volunteers that serve their in-house residents, out of house clients and continue to provide support to families after they leave their transitional housing. Beginning in spring 2020, the impacts of COVID-19 pandemic were experienced by SFTSM in 2 ways: (1) workload increase, and (2) decrease in the ability to use volunteers and raise funds. The population served saw increased impacts, much of the volunteer base was prevented from helping because of COVID precautions and the ability to raise funds as a non-profit through event-based fundraising was halted, particularly during 2021 and early 2022 as the pandemic continued. SFTSM receives referrals from the Sun Prairie Area School District, area social workers and other non-profits of homeless children and single mothers in need of assistance. SFTSM then takes a multi-step approach to helping these families secure stable incomes and housing. In response to increased impacts on this underserved community resulting from the COVID pandemic, SFTSM directly addresses several of the Sun Prairie community priority areas including safe housing, mental health, food security and education/job training. ARPA funding further supports the financial needs of SFTSM as it has experienced an increased demand in services due to the COVID-19 pandemic.	
Performance Report	
Awarded Amount	\$150,000
Cumulative Expenditures	\$125,265
Remaining Funding	\$24,735
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - Number of people participating in programs

Project	Expansion of Pre-K and Childcare Program Support
Awarded Organization	Boys & Girls Club of Dane County
Approved Allocation Amount	\$145,741
Expenditure Category	2: Negative Economic Impact 2.11: Healthy Childhood Environments: Child Care
Project Overview	
Since 1999, Boys & Girls Clubs of Dane County (BGCDC) has served the greater Dane County area with a mission to inspire and empower all young people, to reach their full potential as productive, responsible, and caring adults. BGCDC has grown to be one of the most effective and efficient not-for-profit agencies in South Central Wisconsin, impacting over 4,000 young people in 2021 with a commitment to improving communities through innovation and collaboration, ensuring high-quality programming and services. Since March 2020, BGCDC has been flexible and agile in adjusting services and programs to meet the changing needs of communities during the COVID-19 pandemic as the resulting economic fallout caused significant hardship in our communities. While employment began to rebound within a few months, unemployment remained high throughout 2020 and 2021. School closures and interrupted access to resources also affected the personal and academic lives of the young people the BGCDC serves. BGCDC was awarded ARPA funding to support staffing and program costs. BGCDC operates a fully licensed after-school program which serves up to 190 youth daily and features a school-aged curricular framework, character and leadership development, education and career development, and sports, health, and recreational opportunities. Additionally, this club location is a Young Star participating location. The fully licensed daycare facility serves local families and provides age-appropriate developmental programming and provides nutritional, healthy daily meals and snacks prepared in their full-service kitchen	
Performance Report	
Awarded Amount	\$145,741
Cumulative Expenditures	\$89,072
Remaining Funding	\$56,669
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: • Brief description of structure and objectives of assistance program(s), including public health or negative economic impact • Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: • No additional data requirements

Project	Keys to Elevation Financial Literacy Program Support
Awarded Organization	The Faith Place Church, Inc.
Approved Allocation Amount	\$100,500
Expenditure Category	2: Negative Economic Impact 2.7: Household Assistance: Services for Under/Unbanked
Project Overview	
The Faith Place Church, Inc. Fund is a 501(c)3 non-profit organization located within the City of Sun Prairie. The Faith Place was awarded ARPA funding to support their Keys to Elevation financial literacy program. Keys to Elevation is a structured financial literacy course which provides tools to empower low to moderate-income individuals and/or families to flourish in today's fluctuating market. Topics such as building and monitoring credit, budgeting and saving, investing, and being a conscious consumer are essential when considering those who are unemployed or underemployed. Upon completion of the course participants will receive at least a \$1,500 stipend to use as they see fit. The program is targeted towards those individuals who are classified as unbanked or underbanked as well as those with low to moderate incomes.	
Performance Report	
Awarded Amount	\$100,500
Cumulative Expenditures	\$0
Remaining Funding	\$100,500
Project Status	Not Started
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - Number of households served

Project	Enhancements to Crosse House and Non-Profit Operations Support
Awarded Organization	SP Historical Society, Inc.
Approved Allocation Amount	\$25,000
Expenditure Category	2: Negative Economic Impact 2.34: Assistance to Non-Profits: Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)
Project Overview	
The Sun Prairie Historical Restorations Inc. (SPHRI) was established in 1975 as a non-profit organization dedicated to restoring and preserving the historic Dr. Crosse House in downtown Sun Prairie, as well as to provide a unique meeting place and educational resource for the community. It also serves as a continuing link to Sun Prairie's history and heritage. Since its incorporation in 1975, the SPHRI has been successful in providing the community a presence in the downtown BID and Tourism district and has operated mainly by volunteers devoting many hours to make this a successful venue for the community. Donations are accepted and appreciated and provide a much-needed resource of income to keep the lights on and the bills paid. As a result of COVID and the downtown explosion in 2018, SPHRI lost most of their financial resources. ARPA grant funding was awarded to help provide operational funding to allow the group to complete the work of upgrading the house with feasible and necessary technology, office supplies, equipment, and housing upgrades, many of which were placed on hold.	
Performance Report	
Awarded Amount	\$25,000
Cumulative Expenditures	\$15,434
Remaining Funding	\$9,566
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Energy Efficiency Upgrades to Facility Support
Awarded Organization	Colonial Club
Approved Allocation Amount	\$100,000
Expenditure Category	2: Negative Economic Impact 2.34: Assistance to Non-Profits: Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)
Project Overview	
The Colonial Club is a 501(c)3 non-profit organization located within the City of Sun Prairie that specializes in providing support services for residents over the age of 55. The Colonial Club offers adult day care, on-site and home-delivered meals, in-home supportive care, case management services, educational opportunities, exercise classes, activities, and trips. ARPA grant funding was awarded to this organization to assist with energy efficiency improvements. With the original structure completed in 1971 and two additions added in 1976 and 1985, the current HVAC system is antiquated and in need of an upgrade. Likewise, the lighting system is in dire need of upgrading to ensure the safety and comfort of both staff and our many guests over the age of 60. Many areas of the building have less than recommended lighting, again, due to the nature of the staggered years of construction. Through a comprehensive energy audit, Colonial Club found that roughly 30% of their energy bill is related to the existing lighting. It is estimated that the savings for the entire retrofit to be approximately \$8,250/year. With savings like that, the Colonial Club would be able to put more of their operational dollars towards direct client service and support, as opposed to overhead costs, like electric bills. As a result of this initial work and recommendations, the focus of this grant request will be strictly on lighting upgrades.	
Performance Report	
Awarded Amount	\$100,000
Cumulative Expenditures	\$100,000
Remaining Funding	\$0
Project Status	Complete
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Operations Support – Salary, Building Maintenance and Rent
Awarded Organization	Explore Childrens Museum
Approved Allocation Amount	\$64,214
Expenditure Category	2: Negative Economic Impact 2.34: Assistance to Non-Profits: Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)
Project Overview	
Explore Children’s Museum of Sun Prairie is a nonprofit organization dedicated to serving children, caregivers, and communities. Explore Children’s Museum’s mission is to provide meaningful opportunities, inspire participation in purposeful play and promote lifelong learning. We create opportunities for individuals to take an active role in learning environments that inspire creativity, exploration, engagement, shared learning, collaboration, communication, critical thinking skills and fun. ARAP grant funding was awarded to this organization to support ongoing operational needs of the organization. Specifically, the funding was utilized to support salaries, rent, and repairs to the facility. ARPA funds were used to cover staff salaries at the museum for their two full-time employees. Additionally, the funding covered rent for the museum space from July 2022-December 2022.	
Performance Report	
Awarded Amount	\$64,214
Cumulative Expenditures	\$64,214
Remaining Funding	\$0
Project Status	Complete
Required Performance Indicators & Programmatic Data	Programmatic Data: • Brief description of structure and objectives of assistance program(s), including public health or negative economic impact • Brief description of how a recipient’s response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: • No additional data requirements

Project	Repairs to Park Infrastructure
Awarded Organization	Fireman's Park
Approved Allocation Amount	\$30,000
Expenditure Category	2: Negative Economic Impact 2.34: Assistance to Non-Profits: Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)
Project Overview	
The Sun Prairie Dream Park (SPDP) is a 100% volunteer-maintained playground governed by a board of volunteers. The playground is surrounded by majestic trees, and provides modern and traditional playground equipment, open space for free play, places for picnics, a Little Free Library and home to many historic Sun Prairie events such as CornFest. It is a vital destination for field trips, summer camps, and outdoor movie nights serving the community youth, and has become a place for displaying youth art projects such as the carved totem pole and bathroom art. Due to increased use of the park during the pandemic years, there has been greater than normal wear and tear on equipment and the bathrooms. Additionally, the SPDP has experienced a loss of revenue due to the pandemic. ARPA grant funding was awarded to this organization to support the recapping of all handicap accessible poured-in-place rubber pathways.	
Performance Report	
Awarded Amount	\$30,000
Cumulative Expenditures	\$30,000
Remaining Funding	\$0
Project Status	Complete
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Capital Campaign Support
Awarded Organization	Sun Prairie Library Foundation
Approved Allocation Amount	\$30,000
Expenditure Category	2: Negative Economic Impact 2.34: Assistance to Non-Profits: Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)
Project Overview	
The Sun Prairie Public Library Foundation was established in 1999 to raise endowment funds to help ensure the library continues to be the best it can be. Foundation board members and its sponsors are individuals and businesses who believe in the importance of having a strong library like ours and understand the impact it has on our community. ARPA grant funding was awarded to support the Foundations efforts to fundraise \$3.5 million to support the Sun Prairie Public Library Expansion project. The funding is being used to support a capital campaign fundraising consultant and capital campaign outreach materials. The contract for a fundraising consultant started in May of 2022 and will go until May of 2024. Any additional consultant needs at that time would be renegotiated and paid for exclusively by the Foundation. The outreach materials include but are not limited to: Folders for donor presentations including naming opportunities and gift levels information, brochures with conceptual and final design plans, and pledge forms, brochures for mass mailings with the span of the Sun Prairie School District, capital campaign goal banner, postcards, invitations to join the 100 Women campaign (small scale campaign within the capital campaign), and event materials to assist with continued awareness and solicitation for the capital campaign.	
Performance Report	
Awarded Amount	\$30,000
Cumulative Expenditures	\$18,940
Remaining Funding	\$11,060
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Operations Support – Equipment and Tools Purchase
Awarded Organization	Sun Prairie Parks Friends, Inc
Approved Allocation Amount	\$13,000
Expenditure Category	2: Negative Economic Impact 2.34: Assistance to Non-Profits: Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)
Project Overview	
The Sun Prairie Parks Friends, Inc. is a local 501(c)3 non-profit organization established in December 2020 with the purpose of supporting the city’s park system. Through volunteering, fundraising, advocacy, and collaboration, SPPF assists in the preservation and improvement of recreational opportunities, land, ecosystems, structures, and equipment within Sun Prairie Parks. To continue expanding the reach and capabilities of the organization, SPPF was awarded ARPA grant funding for capital equipment purchases including a cargo trailer, a small generator, public address system, canopies, tables, chairs, and hand tools. These equipment items will be used to allow SPPF to conduct events and projects at parks locations throughout the city and quickly deploy the needed tools to allow volunteers to be effective.	
Performance Report	
Awarded Amount	\$13,000
Cumulative Expenditures	\$13,000
Remaining Funding	\$0
Project Status	Complete
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient’s response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Site-based Food Pantry & Adult Learning Centers
Awarded Organization	Sun Prairie Community Schools
Approved Allocation Amount	\$155,000
Expenditure Category	2: Negative Economic Impact 2.1: Household Assistance: Food Programs
Project Overview	
Sun Prairie Community Schools was established in 2012 with the mission to inspire people to act to create equity and a sense of pride for all members of the community. A community school is a public school—the hub of its neighborhood, uniting educators, community partners, and families to provide all students with top-quality academics, enrichment, health and social services, and opportunities to learn and thrive. Sun Prairie Community Schools operates five site-based programs. Community Schools received ARPA to assist with site-based food pantry funding and site-based adult learning centers. The site-based food pantries currently serve as neighborhood-based satellites of the Sun Prairie Emergency Food Pantry. ARPA funding in the amount of \$120,000 will help support weekend meals for students and families. ARPA guidance allows the city to respond to the negative impacts on households and individuals including food assistance. The site-based adult learning centers will provide access to continuing education for adults as well as students. ARPA funding in the amount of \$35,000 will be used to make an investment in furniture and technology to establish a center in each of the five Community School sites. ARPA guidance allows for funding to be used to aid households and unemployed workers to promote workforce readiness training, skills development, and apprenticeship opportunities	
Performance Report	
Awarded Amount	\$155,000
Cumulative Expenditures	\$59,970
Remaining Funding	\$98,030
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - Number of people participating in programs

Project	Operations Support – payroll and rent
Awarded Organization	Prairie Music & Arts
Approved Allocation Amount	\$150,000
Expenditure Category	2: Negative Economic Impact 2.34: Assistance to Non-Profits: Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)
Project Overview	
Prairie Music and Arts is a local 501(c)3 non-profit organization established in 1999 with the purpose of offering quality education and opportunities to people of all ages. The organization’s goal is to foster artistic exploration that leads to self-confidence and creativity, as well as to offer a community that both inspires and enriches. Prairie Music and Arts also provides financial assistance for private music lessons as well as after school arts enrichment at four Community Schools locations. Prairie Music and Arts was awarded funding to assistance with operational costs such as rent and payroll as well as to cover unplanned costs incurred because of the pandemic. ARPA guidance allows the city to support immediate economic stabilization for households and businesses as well as provide resources that address systemic public health challenges, including mental health, that have contributed to the disproportionate impact of the pandemic on certain populations. Prairie Music and Art offers outreach programs to children that experience social, economic, and educational disparity which has been exacerbated by the pandemic. This outreach ensures equal access to arts programming that is essential to their sense of self-worth and emotional well-being.	
Performance Report	
Awarded Amount	\$150,000
Cumulative Expenditures	\$125,506
Remaining Funding	\$24,494
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient’s response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Public Health – Negative Economic Impact: Public Sector (EC3) Projects

Project	Police Department Mobile Surveillance Cameras
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$72,000
Expenditure Category	3: Public Health-Negative Economic Impact: Public Sector Capacity 3.4: Public Sector Capacity: Effective Service Delivery
Project Overview	
Mobile surveillance cameras are an immediate force multiplier in the police department's efforts to increase enforcement efforts to reduce gun violence, while also investing in technology that makes the department more efficient and effective in its response to gun violence. The mobile surveillance cameras will be deployed in areas that have been identified through the department's data-driven strategies as having an increased level of gun violence. Currently, officers conduct surveillance in-person, one location at a time. The cameras will allow officers to monitor multiple locations simultaneously, making a single officer more efficient and productive. Further, the camera footage will be saved and can be reviewed for evidence after an incident occurs, producing more thorough investigations and increasing the likelihood gun offenders are identified. The cameras are designed to be rapidly deployed as data trends dictate and can be used both covertly to collect surveillance and overtly as a violence deterrent. Prior to approval of ARPA funding for this request, there was no funding allocated for this equipment. This is a one-time cost and will benefit the city and residents for years. This will help improve the safety of the community and will allow officers to be more efficient in preventing crime.	
Performance Report	
Awarded Amount	\$72,000
Cumulative Expenditures	\$39,908
Remaining Funding	\$32,092
Project Status	Complete
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	City Zoning Code Update
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$95,000
Expenditure Category	3: Public Health-Negative Economic Impact: Public Sector Capacity 3.4: Public Sector Capacity: Effective Service Delivery
Project Overview	
A City's zoning code is the city's primary regulations to guide changes in the built environment consistent with the community's values and future vision. Sun Prairie's development regulations are not aligned to implement the vision, values, and priorities expressed in the 2019 Comprehensive Plan, and creates significant regulatory barriers to pursuing these values. Updating the zoning code is a top priority recommended by the Comprehensive Plan and the recently completed Housing Study, consistent with the Sustainability Task Force Report, and contributes to nearly each focus area of the City Council's Strategic Plan. The built environment is guided in large part by zoning, and the implications and effects of the code have generational impacts. It is widely and conclusively documented that many zoning practices harm public health, perpetuate and deepen racial inequalities, create environmentally unsustainable development and transportation patterns, and create financially difficult infrastructure obligations for local government and residents. Sun Prairie's current zoning was adopted in 1989, the city has nearly tripled in population, size, and its context has changed dramatically since that time. Utilizing ARPA resources allows the city to begin working on a comprehensive update or replacement to its zoning code. Zoning is legally justified to protect and advance public health, and the primary proactive tool municipal governments have to advance this objective. The COVID-19 emergency has exacerbated existing systemic challenges in the predominate philosophy and approach to land use control that, over several decades, has resulted in a complex condition in most communities where affordable housing is scarce, transportation costs are high, environmental impacts are unsustainable, racial inequities are deepened, economic mobility is stagnant, and barriers to leading a healthy lifestyle are endemic. These factors compromise the ability of local government to deliver critical services effectively and efficiently by driving chronic harms to public health, which erodes resiliency to infectious disease, and an unsustainable infrastructure cost burden that consumes government and household resources.	
Performance Report	
Awarded Amount	\$95,000
Cumulative Expenditures	\$0
Remaining Funding	\$95,000
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Equity Audit Findings Implementation
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$90,000
Expenditure Category	3: Public Health-Negative Economic Impact: Public Sector Capacity 3.4: Public Sector Capacity: Effective Service Delivery
Project Overview	
The City contracted with Prism Technical LLC to assist our organization in three priority areas that advance our efforts centered on Diversity, Equity, and Inclusion: (1) Building a more diverse and inclusive organization for employees and the community in which we serve (2) identifying blind spots and processes that perpetuate systemic injustice (3) Identifying current successes, areas for improvement and recommendations/strategy for our next steps for making concrete improvements. The organization completed an Equity Audit and is now moving forward by creating department-specific equity plans. They have formed a liaison team with representatives from each department to work on these plans alongside a Communications & Diversity Strategist. The timeline includes establishing the team, collaborating with departments from January to April/May, initiating implementation from April/May to October/November, and assessing progress in November/December. Additionally, there are five recommended areas to invest in to strengthen the commitment to Diversity, Equity, and Inclusion (DEI) values. • Internal education and training on Diversity, Equity, and Inclusion • Internal Culture Surveys • Language Tools • Enhanced Communication Tools • Service Enhancements	
Performance Report	
Awarded Amount	\$90,000
Cumulative Expenditures	\$0
Remaining Funding	\$90,000
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: • Brief description of structure and objectives of assistance program(s), including public health or negative economic impact • Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: • No additional data requirements

Project	Sun Prairie Employee Development Program
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$20,000
Expenditure Category	3: Public Health-Negative Economic Impact: Public Sector Capacity 3.4: Public Sector Capacity: Effective Service Delivery
Project Overview	
The Sun Prairie Gym is a formal personal and professional development program for City of Sun Prairie employees. The cost of replacing a single employee can cost two times that person's annual compensation. Investing in an employee development plan is a strategic tool for an organization's continued growth, productivity, and ability to retain valuable employees. The Gym is a place where all employees can go to learn new skills, perfect existing skills, and share their knowledge with others. The Gym is open to all employees and will provide development opportunities regardless of an employee's tenure, age, position, or education level. The City of Sun Prairie strives to treat all employees as individuals with career goals to achieve, not workers with functions to fulfill. Employees will not stay with the organization if they do not see a long-term future for themselves at the city. The Gym is a key component in helping employees achieve their career goals. A clear objective of the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) federal funding is to support and retain public sector employees. Using a portion of this funding to create this development program will continue our mission to be an employer of choice. The \$20,000 will be used for the creation of a one-stop shop web portal and intranet page to support the program. This portal will be the main interface for the program and will link employees to our various programs and educational opportunities.	
Performance Report	
Awarded Amount	\$20,000
Cumulative Expenditures	\$20,000
Remaining Funding	\$0
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	City Branding Study Implementation
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$50,000
Expenditure Category	3: Public Health-Negative Economic Impact: Public Sector Capacity 3.4: Public Sector Capacity: Effective Service Delivery
Project Overview	
The city completed a branding study in 2023. The study suggested that the city update its current brand and logo and implement other branding elements. The City's brand is a direct reflection of the services it provides and is a visual representation for the organization. The brand and logo are utilized throughout all divisions on a variety of printed materials including but not limited to: letterhead, envelopes, business cards, and various forms. This funding would allow staff to implement the findings of the branding study. It is a stated goal of the ARPA regulation to assist municipalities with providing its services to residents. Using ARPA funding to support the one-time costs of implementation of the branding study will ensure we are able to implement the findings with no impact on the City's tax levy.	
Performance Report	
Awarded Amount	\$50,000
Cumulative Expenditures	\$0
Remaining Funding	\$50,000
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Informational Kiosks for Public Buildings
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$15,000
Expenditure Category	3: Public Health-Negative Economic Impact: Public Sector Capacity 3.4: Public Sector Capacity: Effective Service Delivery
Project Overview	
A team of cross-functional employees participated in a LEAN 6 Sigma Process Improvement class in 2022. The team investigated the potential to provide standardized front counter services across all City public-facing buildings. The city has three public-facing buildings: City Hall, the Westside Community Building, and the Public Library. Currently, the city does not provide the same standardized services at these buildings. Residents often arrive at a location in search of services that are not available at said location, which results in poor customer service and a missed opportunity to assist residents with their specific needs in an efficient manner. One solution suggested to improve customer service processes is the implementation of self-serve kiosks at City Hall, the Westside Community Building, and the Public Library. These interactive self-serve kiosks are envisioned to be a connection point for residents to the department they are needing to conduct business with, regardless of location. The kiosk will link to the City's OpenGov platform and allow for the application of various licenses and provide a virtual link to all city services and information. The pandemic has shown the importance of being innovative in the city's service delivery processes and meeting residents where they are and when they need services. Self-serve kiosks are a cost-effective way to leverage current technologies to expand customer service. The use of ARPA funding to support this initiative is requested to continue to improve customer service and reflect the needs of our community. \$15,000 will cover the cost to purchase of six self-service kiosks, two for each public-facing building.	
Performance Report	
Awarded Amount	\$15,000
Cumulative Expenditures	\$0
Remaining Funding	\$15,000
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	Brightly: Asset & Energy Management Building Software
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$15,000
Expenditure Category	3: Public Health-Negative Economic Impact: Public Sector Capacity 3.4: Public Sector Capacity: Effective Service Delivery
Project Overview	
During the COVID-19 pandemic, building maintenance and supporting staff responsible for monitoring equipment assets and facility energy performance of city operations were significantly constrained from normal operating activities and physical access to facilities. As a result, assets were unable to be managed effectively and energy performance experienced "drift", a situation when building controls and equipment aren't monitored and adjusted actively, where asset and energy management performance can be affected as a result. Coming out of the pandemic, staff have been working to modernize asset and energy management performance but lack an effective tool to standardize and automate these activities. Staff have thoroughly reviewed various Computerized Maintenance Management Systems (CMMS) and determined the proposed Brightly solution was cost-effective and capable of meeting these needs. Having both asset and energy management functionality will support the city's ability to deliver and provide critical city services in response to the COVID-19 pandemic to ensure operations are resilient and sustainable. The city's response to the pandemic should include a recovery that supports climate action and responsible consumption of our resources.	
Performance Report	
Awarded Amount	\$15,000
Cumulative Expenditures	\$5,014
Remaining Funding	\$9,986
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	City Council Strategic Plan
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$15,000
Expenditure Category	3: Public Health-Negative Economic Impact: Public Sector Capacity 3.4: Public Sector Capacity: Effective Service Delivery
Project Overview	
In 2019, a budget initiative request was requested and approved for city staff and the city council to come together to create a Strategic Plan for Sun Prairie. Today, the Strategic Plan is a document to guide city staff in the implementation of the council's vision for the city. The existing plan identified 7 focus areas and 32 priorities. This initiative request will support the revision of the current 2019-2022 Strategic Plan and will be facilitated by a consultant. Council Members have changed since that session and the Spring 2024 election may result in additional changes. It is likely that the strategic planning process will need to start anew, although there may be some ability to work with the previous vision and strategic priorities. The COVID-19 pandemic has had a direct impact on the city's operations, strategic plan, and the ways in which the city provides services. It is important that the strategic plan reflects what the city has learned during the pandemic and the needs of our community. Using a portion of ARPA funds to assist with this planning will ensure that the Council is able to effectively plan and prioritize the community's needs post-pandemic.	
Performance Report	
Awarded Amount	\$15,000
Cumulative Expenditures	\$0
Remaining Funding	\$15,000
Project Status	Not Started
Required Performance Indicators & Programmatic Data	Programmatic Data: - Brief description of structure and objectives of assistance program(s), including public health or negative economic impact - Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: - No additional data requirements

Project	City Building Air Filtration System Upgrades
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$133,000
Expenditure Category	3: Public Health-Negative Economic Impact: Public Sector Capacity 3.4: Public Sector Capacity: Effective Service Delivery
Project Overview	
The installation of air filters to mitigate the effects of the COVID-19 virus was an immediate project that is allowable based on the grant guidelines that the city approved funding for in 2021. The city utilized ARPA funding for the following air filter projects: • Air filter Installation for the Library • Air filter Installation for the City Hall Building • Air filter Installation for the Westside Community Building • Air filter installation for the Colonial Club	
Performance Report	
Awarded Amount	\$133,000
Cumulative Expenditures	\$133,000
Remaining Funding	\$0
Project Status	Complete
Required Performance Indicators & Programmatic Data	Programmatic Data: • Brief description of structure and objectives of assistance program(s), including public health or negative economic impact • Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: • No additional data requirements

Project	City Hall Remodel
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$69,000
Expenditure Category	3: Public Health-Negative Economic Impact: Public Sector Capacity 3.4: Public Sector Capacity: Effective Service Delivery
Project Overview	
The City Council approved the remodel the front counter on the first floor and second floor of City Hall. The reorganization of the finance division and the city clerk's division was designed to allow for the collection of all monies on the first floor of City Hall. The City Council approved bumping the counter on the first floor out so that there is a sight line to both entrances of the first floor. The design includes the installation of Plexiglas across the entire front counter. The second floor will no longer need counter space, so the remodel includes removing the counter and enclosing the lobby to create more dedicated cubical space for employees. This project was included in the Ten-Year Capital Improvement Plan. ARPA funding for this project is dedicated to the following items: • Plexiglass installation on the first-floor front counter \$12,000 • Enclose the second-floor lobby \$57,000 This project was publicly bided in late summer 2023 with an anticipated competition date of end of spring 2024.	
Performance Report	
Awarded Amount	\$69,000
Cumulative Expenditures	\$0
Remaining Funding	\$69,000
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: • Brief description of structure and objectives of assistance program(s), including public health or negative economic impact • Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: • No additional data requirements

Project	External Equity Audit Funding
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$75,000
Expenditure Category	3: Public Health-Negative Economic Impact: Public Sector Capacity 3.4: Public Sector Capacity: Effective Service Delivery
Project Overview	
Providing assistance to the hardest hit by COVID-19 has been a priority for the Council. It is necessary for the city to determine who and where the low-income, minority populations are and what assistance is needed. In late 2021, the City Council approved the city engaging in an Organizational Equity Audit to provide an opportunity for community interaction and data analysis to determine where these populations are so that the funds can be focused on where they are needed. ARPA funding was utilized to fund the external portion of this study which was completed over the course of a year and a half.	
Performance Report	
Awarded Amount	\$75,000
Cumulative Expenditures	\$75,000
Remaining Funding	\$0
Project Status	Complete
Required Performance Indicators & Programmatic Data	Programmatic Data: • Brief description of structure and objectives of assistance program(s), including public health or negative economic impact • Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19 Performance Indicators: • No additional data requirements

Revenue Replacement (EC6) Projects

Project	Wetmore Park Shelter Rehabilitation
Awarded Organization	City of Sun Prairie
Approved Allocation Amount	\$500,000
Expenditure Category	6: Revenue Replacement 6.1: Provision of Government Services
Project Overview	
The rehabilitation of the shelter at Wetmore Park is a high priority for the parks, recreation, and forestry department. Wetmore Park resides in the City's qualified census tract and serves the City's low-income and minority populations that have been disproportionately impacted by COVID-19. The City's parks have seen a very high usage during the pandemic due to the restrictions on travel and the risk of gathering indoors. Due to this additional use, the ARPA guidelines allow the funding of park improvements in specific areas to address both the need to social distance and the inequity of the effects of the pandemic on the City's hardest hit communities. The project will be completed in 2024.	
Performance Report	
Awarded Amount	\$500,000
Cumulative Expenditures	\$0
Remaining Funding	\$500,000
Project Status	In progress
Required Performance Indicators & Programmatic Data	Programmatic Data: - No additional data requirements Performance Indicators: - No additional data requirements