



**COMPREHENSIVE PLAN STEERING COMMITTEE MEETING MINUTES  
SUN PRAIRIE, WISCONSIN 53590**

**DATE:** Wednesday, May 22, 2019

**TIME:** 6:00PM

**LOCATION:** COMMUNITY ROOM  
300 E. MAIN STREET  
SUN PRAIRIE WI 53590

**1. CALL TO ORDER AND ROLL CALL**

Committee Chairperson Mayor Paul Esser called the meeting of the Comprehensive Plan Steering Committee to order at 6:00 pm. Attendance sheet attached.

Staff present: Scott Kugler, Sarah Sauer, Philip Gritzmacher, Jr., Aaron Oppenheimer

Others Present: Steve Tremlett (MSA)

**2. APPROVAL OF THE MINUTES**

- A. Motion to approve the May 22, 2019 meeting minutes by Hidalgo (1<sup>st</sup>), Manthey (2<sup>nd</sup>) / approval by voice vote.

**3. OLD BUSINESS**

- A. None

**4. NEW BUSINESS**

- A. REVIEW AND DISCUSS CHAPTERS 1 & 2: Tremlett gave an overview of the introductory chapters, including the plan vision and the sustainability commitment.
- B. DISCUSS CULTURAL RESOURCES REWRITE: Tremlett asked the group if they would approve the changes made to the Cultural Resources chapter. The group agreed, and the edits were included.
- C. DISCUSS SUBSTANTIVE EDITS
- EDITS MADE TO PUBLIC HEARING DRAFT: Tremlett reviewed a number of changes made to the public hearing draft based on feedback from the previous Steering Committee meeting, including:
    1. Removed a future land use map note recommending improving dead-end cul-de-sacs. This item was moved to the transportation chapter as an action.
    2. Removed a future land use map recommendation recommending a pedestrian bridge overpass connecting Bond Road and Hart Road. This item was moved to the transportation chapter as an action.

3. Removed a future land use map note relating to providing a trail network surrounding Patrick Marsh. This item was moved to the community facilities chapter as an action.
4. Removed a future land use map note recommending connecting S. Thompson Road to McCoy Rd. This item was moved to the transportation chapter as an action.
5. Removed a future land use map note recommending connecting Clarmar Drive to Baily Rd. This item was moved to the transportation chapter as an action.
6. Amended Future Roads Map to connect Legacy way to Blue Heron Blvd and Rebel Drive to Duet Place. Kugler recommended connecting Rebel Drive to Ironwood to minimize neighborhood conflicts.
7. Requested to address FC Land letter by softening some language regarding GDPs by adding a note stating that "approved GDPs are not impacted by the language in the new standards."
  - a. Motion by to amend GDP note by Hooser (1<sup>st</sup>), Kuehl (2<sup>nd</sup>), approved unanimously.
8. Requested to address McCoy Family comments regarding density by McCoy Farms by adding a high-intensity overlay to the site
  - a. Motion by Kuehl (1<sup>st</sup>), Hidalgo (2<sup>nd</sup>), approved 9-1, Hooser dissenting.

- TO BE IDENTIFIED IN STAFF REPORT

1. Removed Map 8-1 per staff recommendation
2. Modified the language of a variety of transportation policies for clarification
3. Modified the future land use map to require reporting net density and provided an explanation of net density
4. Changed a number of recommendations in Chapter 10 to improve the implementation timeline
5. Cultural Resources Chapter modifications

D. CONSIDER RECOMMENDATION OF DRAFT PLAN TO PLAN COMMISSION AND DISCUSS PRESENTATION

- Motion to approve the plan by Kuehl (1<sup>st</sup>), Presser (2<sup>nd</sup>), approved unanimously.
- Kugler requested that member of the committee be available at both plan commission and City Council.

## 5. PUBLIC COMMENTS

- A. Public comments was moved before item 4D. A number of residents expressed reservations about the changes to the sidewalk policy.

## 7. ADJOURNMENT

- A. Esser thanks the committee for being a part of the planning process and said they had done a great service for the city.
- B. Motion to adjourn the June 26, 2019 meeting of the Comprehensive Plan Steering Committee at 8:05 pm by Stevens (1<sup>st</sup>), Manthey (2<sup>nd</sup>) / approval by voice vote.

*Mayor Esser - Chairperson  
Jorge Hidalgo  
Eder Valle  
John Muller  
Janet Rosseter*

*Peter Dettmer  
Don Hooser  
Curt Klinkner  
John Schulze*

*Erin Ruth  
Theresa Stevens  
Terrell Outlay  
Angela Thomas*

*NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511*

*NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.*

**COMPREHENSIVE PLAN STEERING COMMITTEE MEETING ATTENDANCE**

Date: 6-26-2019

<b>Committee Members</b>	<b>Present</b>	<b>Absent</b>
Mayor Paul T. Esser - <b>Chairperson</b>	X	
Kalvin Barrett		X
Peter Dettmer	X	
Jorge Hidalgo	X	
Don Hooser	X	
Curt Klinkner		X
Drew Kuehl	X	
Emily Lindsey		X
Stephanie Manthey	X	
John Muller		X
Terrell Outlay		X
Dan Presser	X	
Janet Rosseter	X	
Erin Ruth		X
John Schulze		X
Bryant Stempski		X
Theresa Stevens	X	
Angela Thomas	X	
Eder Valle		X

Others: Steve Tremlett

Staff: Gritzmacher, Sauer, Kugler, Oppenheimer